**TOCKENHAM PARISH COUNCIL**

Thursday 28th February 2019

Dear Councillor,

You are summoned to a Meeting of the **Tockenham** **Parish Council,** which will be held on **Tuesday 5th March 2019** in the **Village Hall, Tockenham** at 7.00 p.m.

**Danielle Crawford**

Tockenham Parish Clerk

**NOTICE OF MEETING – Public Notice of the meeting is given in accordance with Schedule 12, para 10 (2) of the Local Government Act 1972.**

**Public Question Time –** an opportunity for members of the public to address the Council on any Council matter before the meeting commences. (Limited to 10 minutes)

**Reports from Wiltshire Councillor**

**Report from Wiltshire Police, if any.**

**AGENDA**

**1. Apologies for absence**

**2. Declarations of Interest – in accordance with Wiltshire Council’s Members Code of Conduct, as adopted July 2012.**

**3. Minutes –** To receive and sign as a true record:-

 Minutes of the meeting of the Parish Council held on Tuesday 8th January 2019

**4. Clerks Report**

1. Polling District and Polling Place Review in Progress by WC
2. Register for Best Kept Village Competition
3. Big Great Britain spring clean – Tockenham 22/3 – 23/4
4. BBC2 – Back in Time Series
5. Bus Passes – new form to enable use with Bradies
6. Cllr Waymans January Highway Newsletters
7. List of Electors – requested a list for Parish Council Records

**5. Planning Application**

1. Update on Binall Stables
2. Update on Village Storage Unit
3. Barbels Sign application update

**6. Finance and Administration** – To consider financial matters and to receive notification of any further matters for consideration.

 **a) Invoices**

 i) Clerks Salary – February and March 2019 £183.33

 ii) HMRC Clerk PAYE – February and March 2019 £50

 iii) Tockenhamparishcouncil.gov.uk yearly Domain £48

 iv) Community First Insurance Renewal £398.29

To note £1.5k towards substantive scheme on A1302 to come from reserves

**7. Highway Matters**

a) Update on Primrose Hill Flooding

b) Pond Overflow – AB in discussion with owners of Queens Court

c) Water Board will be replacing underground pipes along Orchard Lane in summer

d) Parish Steward Scheme – any suggestions for next visit

1. Flooding new Preston Lane
2. Temporary Road Closure at Orchard Lane
3. Handrail and Steps of footpath opposite 38 West Tockenham, knocked over again,

**8. Neighbourhood Area Plan / Parish Plan –** Update to be received from Councillors,

**9. Play Area –**

1. Grass Cutting Rota issued
2. Mower service is being arranged
3. Parish Noticebaords to be repaired
4. Bus Shelter repairs and clean – discuss

**10. Area Board –** Next meeting 20th March at Bushton. Member of Community Mentoring and Support Group will attend. Volunteer to attend?

**11.** **Councillors Reports and Items for Next Meeting,** which cannot be dealt with by the Clerk and which do not require a policy decision other than referral to the next meeting.

**12. Date of Next Meeting –** The next Ordinary Meeting of the Council is scheduled for 9th April 2019.